SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, November 13, 2012
1:00pm – 3:00pm
At Penn Room
<u>Minutes</u>

1.   Meeting was called to order at 1:00pm.

2.   Quorum was established. All Board members were present except Claudette Peterson and Grace Liang.   Also present were newly elected 2013 Board Members Vivian Wang and Stella So.

3.   Reports from Officers and Directors:
   - Financial: Peter Chin reported at our General Membership Meeting that balance as of Nov. 12th is $4,508.00. He and Kitty (on behalf of Peter) will attend SCA's Club Presidents and Treasurers Finance Committee at 9am on Thursday December 6th, 2012 at the Anthem Delaware Room.
   - Membership & Communication: Joseph reported that the current total membership is 480. Up-to-date: 7 new members; 142 renewals and 1 cancellation. He will send another mailing to remind members to renew their 2013 membership, and, also to announce that our next Spring Festival celebration will be on Sunday February 10th, 2013 (Lunar New Year's Day).
   - Ad Hoc: Diane reminded everyone that announcements to be published in the Spirit magazine must be submitted 60 days prior.
   - In lieu of Claudette's absence, Kitty has volunteered to take the Minutes.

4.   President & Vice-President:
New SCA Club Mailbox: Peter will reassign the three keys to the new Board members at our December meeting.
Peter commented on the excellent turnout (about 90 total attendance) of CHC's Medical Talk on Saturday, November 10th conducted by CHC past Vice President Tom Sulistio's daughter Melanie Sulistio and son-in-law Eric Stehly.
In additional, he thanked Joseph and the Nominating Committee, and welcome the newly appointed Board members.
Vivian Wang volunteer to organize the 2013 Spring Festival event.

5.   All present Board members as well as the newly appointed Board members are encouraged to attend our last meeting for 2012, scheduled on Monday December 3rd, 2012.

Meeting adjourned at 3pm.

Submitted by Kitty Zee