

SCA Chinese Heritage Club  
Board of Directors Meeting  
Tuesday, September 20, 2011 9:00 am - 12:00 pm  
at Penn Room  
Minutes

1. Meeting was called to order at 9:15 am
2. A quorum was established with all board members present.
3. Minutes of August 16, 2011 was approved.
4. Report from Chairpersons

a) Financial (Celia) :

General funds	\$4,361.53
Goodwill fund	\$ 789.00
Total	\$ 5,150.53
MidAutumn Festival expenses	\$1,450.68
i. Event Income	\$ 398.00
ii. Club subsidy	\$1,052.68

Celia reported the new ruling of the SCA that taxes be paid on internet and out-of-State purchases. This tax would be sent by them on submission of Club's account. Celia reminded us that the Carry Over funds for next year's budget can be 15% of last year's expenditures; withholding the pre-paid dues and expenses.

- b) Membership (Carin): 368 members with 5 renewal and 11 new members gained from registration at the Mid-Autumn Festival.

Carin reported that the non-renewing members from this year's list were separated from the current membership list.

Discussion followed re: Condolence cards and gift to members. It was agreed that no more than \$30 be budgeted for this expenditure.

Members should be encouraged to share such news with the club.

- c) Activity/Program (Ta-tung):

Mid-Autumn Festival report: As reported, the budget was within limit. All enjoyed the evening and many members complimented the performers and organizers.

- d) Ad Hoc (Lizwu)

Outreach program with Charlie Wong. Lizwu agreed to work with Charlie. Her participation will not be CHC sponsored.

- e) President & Vice-President report:

- 2012 Room Request: January 27, 2012 is assigned for the Spring Festival.
- A 'May Fair' in a Potluck format is a possible event to be planned. Room is already available at that time.
- Billiard Club's request to have tables in Liberty Center: Peter thanked members for their support at the LSC presentation. The

LSC board rejected the request for billiard tables' use in the Movement Room.

- Second Session of CHC Mandarin Chinese Beginner Conversation Class: Kitty reported that 12 people have signed up for the session: 6 past and 6 new students. Margaret will continue to teach and may be assisted by Vivien Wang and Agnes Lee. Eventually, we may be able to offer 2 classes. Kitty will send Mandarin Class information for CHC website.

#### 5. Unfinished Business

- a) Response to Charlie Wong on Veteran's celebration: Board decided not to make a donation. Attendance at the celebration is encouraged.
- b) TV donation to SCA using PIRF: Peter reported that a TV could be donated using the PIRF form from SCA website. TV and a DVR hook-up would be installed. Discussion ended with a motion by Kitty, 2nd by Lizwu, that CHC purchase a TV with a maximum budget of \$1,000.00 (55 inches) to be donated to SCA Liberty Center movement room. Vote passed 5 ayes to (1) nay.
- c) Updates for CHC website: Jerry is not able to produce a program with as much interaction as last year's. It was suggested that the CHC site be just informative and that the ticketing for Spring Festival be simplified. Peter will call Jerry regarding the future maintenance of the website.
- d) Plan for 2012 Spring Festival: Kitty reported that Diana Shen has offered to help. They will meet tomorrow and subcommittees will be formed.
- e) Nominating Process: The club needs 4 Officers and 3 Board of Directors. Peter suggested that members get consent from the nominees before submitting the nomination. The nomination list will be submitted at the October meeting, and will then be sent out to the general membership. Voting will take place at the November 14th general meeting. All members should be encouraged to volunteer to serve on a subcommittee.
- f) Volunteers Appreciation Day Party Plan: Peter asked for a list of members who have helped with the many programs sponsored this year. He would like to thank these groups at the Nov. 14th general meeting.

#### 6. New Business

- a) November Spirit write -up: Lizwu will submit after Kitty sends her the Mandarin Class write-up.
- b) Health Forum & Dental Implant talk: This presentation will be planned for a later date. The talk should offer members educational information only.
- c) Storage of CHC items: to be addressed at next meeting.
- d) Chinese translations request: Peter will handle the need.

#### 7. Adjournment: 12:06 pm