

**SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, June 16, 2015 9 a.m.
Penn Room- Independence Center
MINUTES**

1. Meeting was called to order at 9:00 a.m.
2. Quorum was established with the attendance of Vivian Wang, Diane McGiffin, Mary Hu, Kitty Zee and Stella Huang and Lynn Poon.
3. HK Poon and Claudette Peterson were absent.
4. Meeting Minutes of May 19 2015 were approved.
5. Reports from Directors
 - a. Financial (Diane McGiffin): Checkbook balance is \$6,599.75 after membership dues, Dragon Boat Festival tickets sale, bank charges, and the Foundation of Assisting Senior annual donation, and social party expense were made. Savings account has \$590.69. Total in accounts is \$5,170.65.
 - b. Membership (Mary Hu): Membership list has been updated and more membership fee collected due to Dragon Boat Festival party participation.
 - c. Communication (Kitty Zee): Need Mandarin Class write-up and a colorful CHC logo.
 - d. Activity (Stella Huang): Dragon Boat Festival, scheduled for June 20th, reviewed the project status and all related action items execution from 6/16 - 6/20/2015 were having proper responsible party assigned.
 - e. Vivian is responsible for the communication and submission of CHC monthly activities updates to Sheryl with description format for Spirit Magazine publication. Vivian will inform the board members of the final product before publication. Kitty will help in these write-ups.
5. New Business
 - a. Discussion of need good photographer who could take quality pictures during CHC events for CHC Spirit Articles. Sheryl would only accept high resolution pictures to be published in the Spirit Magazine section.
 - b. Dragon Boat Festival party action items are being executed in order. Ticket sale is still in demand. Party reminder will be sent by Mary Hu.
 - c. June 28 Medical talk has been announced and well publicized, CHC and SCA members are encouraged to attend.
 - d. Brainstorming about next CHC major event: Moon Festival in September.

Meeting adjourned at 10: 50 a.m.

Submitted by Mary Hu, CHC Membership