

SCA Chinese Heritage Club  
Board of Directors Meeting  
Tuesday, November 15, 2011 9:00am-12:00pm  
at Penn Room  
Minutes

1. Meeting was called to order at 9:07 am.
2. Quorum was established with all 2011 members present. Elected 2012 board members Diane McGriffin, Joseph Hsu, and Gillies Brissette were present. Grace Liang was excused.
3. The Minutes of October 18, 2011 was approved.
4. Report from Chairpersons
  - Financial: Celia report: General Fund = \$4,200.97 and Goodwill = \$789 with a total of \$4,989.97. With 378 Members @ \$5 and pre-paid Spring Festival expense, the club will be able to carry over 15% of previous budget of \$1,760
  - Membership (Carin) 378 Members.
  - Activity/Program (Ta-tung): Members enjoyed the celebration pizza from Papa John's at the general meeting.
  - Ad Hoc : Lizwu will visit the Sunrise Assisted Living center on Feb. 1st, 2012. Peter will check with the Lifestyle committee on their directives on Outreach Programs by SCA clubs. We could treat as CHC sponsored or individual performers' choice.
  - President & Vice-President report:
    - Peter welcomed the 2012 Board.
    - Kitty reported that there were 2 sessions until the end for the Beginning Mandarin class.
    - The second will be 2 separate classes. We will need 4 teacher-volunteers. Lizwu suggested that DVD or U-tube sessions be used. One renowned teacher would be Michael Campbell.
    - Lizwu will find out more and send us the U-tube address. She also proposed having a social tea to make learning the language fun. She volunteered.
    - P&G meeting approved the donation of a TV to SCA.
5. Unfinished Business
  - Program planning for 2012 Spring Festival – DJ selection: Kitty and her committee will vote on the 12 groups of performers who submitted applications. A motion was made by Kitty to have 3 paid performing groups: Kung Fu Academy Lion Dance - \$250; Red envelopes of \$100 each for Erhu Player and 11 year old Protege(\$450) part of the program. Claudette 2nd. There were 4 ayes and 2 naves.  
The existing sound system in the Ballroom does not provide adequately for the needs for performers. Kitty has some options which are being researched. Diane Shen and Gilles Brissette will help. Peter will check with SCA if equipment is available.
  - Food: East Ocean Restaurant will charge between \$15 - \$16 per person. We will need to collect the food since the company does not have a catering license. Servers will be needed. One suggestion was to have the program first and then meet at a restaurant. Although food is

important, it is not the primary goal for the Festival. Kitty will oversee the event, but there is need for subcommittees to organize the food, ticket sales, and advertisement.

- Storage of CHC items: Board decided to leave items where stored for now.
- January Spirit write up : The January 27 Spring Festival should be included. Time from 4 - 9:30 pm. Contact person: Kitty. Should also include names of 2012 Board members. Peter will contact Joseph Hsu if he would be the membership contact person.

#### 6. New Business

- Review of yesterday's General Meeting : There was a positive feedback. Kitty reminded us to thank those who nominated the members who ran for office. A question arose as to weather to post Agenda and Minutes on CHC website. The new board can decide.
- SAC Holiday Fair: On December 3rd, the club will be provided a space at the fair in order to promote membership and provide club information . Peter will provide a Poster with the Club's mission statement and a list of club activities. Lizwu and Diane will take the shift from 9 - 10:30 am; Claudette and Ta-Tung from 10:30 - 12 noon. Membership application forms will be provided.
- Updates the CHC website on Special Events & Information Center: Joseph will check with Mary Fowler about the contact person for the Carpooling.
- January Spirits: Lizwu to submit.

#### 7. Adjournment 11 am

Submitted by Claudette Peterson