

SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, June 26, 2012, 9:00 a.m. - 12:00 p.m.
In the Penn Room
MINUTES

1. Meeting was called to order at 9:02 AM
2. All board members were present. A quorum was established. Other members present were Lizwu Wu, Vivian Wang, and Dorothy Yu.
3. Minutes of April 19, 2012, were approved. Also approved was the meeting notes held on May 15th, when only 3 members were able to attend. During that meeting, members revisited the final plan for the May 20th event. A verbal report was made by Kitty Zee and approval was given.
4. **Reports from Officers and Directors**
 - Financial: Peter Chin reported that the checking account balance was \$3,659.97; petty cash \$163.92, which gave a total balance of \$4,412.25. Diane gave the financial report of the May 20th event having income of \$835.00 and expenditure of \$1,119.75. The difference of \$284.75 was paid by CHC from budget funds designated for the celebration.
 - Membership & Communications: Joseph reported that there were no new members last month, but there was one inquiry. Board then discussed the Game Day format and whether the activity should have its own club. It was decided to keep the same system but some guidelines should be in place. A sub list should be made with 1 or 2 contact-members. Joe then asked that the Game Day time be extended so that members could have lunch and socialize after the game. Grace will request the schedule be changed to: 11 am to 5:00 p.m.. It was suggested that Pearl Wong be asked to assist with a list. CHC will supply the water for the Game Day. Vivian suggested that a Sign-Up sheet be available on Game Day for members to register for the following month.
 - Activity/Program: Grace reported that the performance by the Folk Dancers was greatly appreciated by ICC. Board complimented the dancers for their participation. Practices are difficult to schedule and so the request by ICC for a repeat performance on Sept 23 was declined. Many dancers are out of town.
 - Ad Hoc: Diane reported that the update for the July spirit is in place.
 - President's & Vice - President's report:
 - Kitty: The luncheon for SCA Club Presidents meeting on 6/15 was a surprise for all. Wrapped sandwiches and salads and drinks were enjoyed by all. Lifestyle announced that 1) Jean Cappelito will be replaced by Ralph Saccoliti, 2) An Official Mail box area was created and an application for 2 mailbox keys will be sent by Kitty 3) No alcohol will be allowed at any SCA club events unless served by a Certified Company. 4) Based on the SCA guidelines, 'Nominating Committees' should be in place by June or July so that a slate of Incoming Officers can be submitted ASAP. Also, the question arose as to whether there is a need to change the guidelines to limit board members service time to 5 years.
 - Sound management for future CHC events: Peter reported that Carl Burner would be available from 1 to 4 p m on September 30. Lifestyle has trained some CHC members to operate the system and CHC will need to purchase some equipment to facilitate our use of it. Carl and Shannon will operate it at the September 30, Mid-Autumn Festival.
 - Peter received acknowledgement of donation from Foundation Assisting Seniors.

5. Other Reports:

- Dragon Boat Festival: Vivian Wang, Diane, and Grace agreed that all who attended enjoyed the event. Pictures of the winning table decorations were sent out earlier to board members. It was noted that surveys of events will be shared with the new board to help them with next year's event planning. The board thanked Lizwu for sharing the video of her class making Mochi.
- Merrill Garden Outreach Day: Kitty noted the pleasure members experienced at the house opening. The tour was informative and the lunch served was most enjoyable.
- Round Robin Mahjongg Tournament: Joseph & Vivian Wang will follow up.

6. Unfinished Business

- Mid-Autumn Festival Planning: Lizwu Wu and the board decided to start the event by 6:00 p m with the program lasting from 6:30 to 7:30 p m. Peter Chin and Dorothy Wu will Co-MC. Malia has offered to do the Hula dance. 2 non-SCA groups have offered to perform and Celia will make arrangements with them. Our own dance groups will participate. There will be a skit and the Mandarin classes will sing 2 chinese songs. A fashion show narrated by Dorothy Wu will close the program. Food will be subsidized by CHC and the budget is set at \$1,200. Cost per attendee: Members \$2; Non-members \$5. Joe will send announcements to the membership. A progress report will be given at the July meeting.

7. New Business

- Future Meeting dates are as follows:

Date	Day	Time	Place
July 17	Tuesday	9 to 12 Noon	Penn Room
August 15	Wednesday	2 to 5 PM	Penn Room
September 18	Tuesday	9 to 12 Noon	Penn Room
October 16	Tuesday	1 to 3 PM	Penn Room
November 13	Tuesday	1 to 3 PM	Penn Room
December 4	Tuesday	1 to 3 PM	Penn Room

Grace will make room reservation request.

- Nominations Committee for 2013: Board appointed Joe to be the representative on this committee. The other candidates suggested are: Dorothy Wu, Pearl Wong and Tatum Meng. If a board member knows of anyone they wish to consider, please inform Peter T.
- Spring Festival Committee for 2013: The board asked Vivian to Chair this committee. The planning needs to be started by November. She will consider this request.

8. Adjournment was at 12:05 p.m.

Submitted by Claudette Peterson