

**SCA CHINESE HERITAGE CLUB**  
**December 22, 2015, Tuesday, 9:00AM**  
**Penn Room, Independence Center**  
**MINUTES**

1. Meeting was called to order at 9:06 am
2. All board members were present. About 40 other members were present.
3. Meeting Minutes of November 16, 2015 was reviewed and approved.
4. Reports from Directors
  - a) Financial (Diane McGiffin): Membership dues collected in November is \$415. Thanksgiving income from tickets and expenses for food resulted in a \$38.70 profit. As of today, the checking account balance is \$5,299.38, savings account with \$590.84; thus giving a total balance of \$5,890.22. Diane requested that the treasurer's monthly report (already included in financial report in minutes) and the year's financial statement be a part of the publicized minutes.

2015 FINANCIAL RECAP

BY DIANE MCGIFFIN AS 12/17/2015

Membership fees collected	\$ 2,893.00	
(Oct 1, 2014 – Sept. 30, 2015)		
Event tickets sales & other income	\$15,837.15	
(Spring Festival, Dragon Festival, Moon Festival, Social Parties, Thanksgiving Party)		
<b>Total Income:</b>	<b>\$18,730.15</b>	
Total Expenses:		
(Includes all Events & Medical Talks)	\$17,869.70	
Donation to Foundation Assisting Seniors	\$ 400.00	
CHC Web annual expense	\$ 113.95	
CHC Phone Directory	\$ 116.74	
<b>Total Expenses:</b>	<b>\$18,500.39</b>	
<b>Net 2015 Income</b>		<b>\$229.76</b>

**2015 detail expense breakdown:**

<u>Event</u>	<u>Tickets Sold</u>	<u>Expenses</u>
Spring Festival	\$ 9,471.00	\$11,513.40
Dragon Festival	\$ 2,485.00	\$ 1,764.49
Social Party	\$ 55.00	\$ 264.91
Moon Festival	\$ 2,250.40	\$ 2,528.73
Thanksgiving Party	\$ 1,575.75	\$ 1,537.05
Misc. (Med.Talks, etc)		\$ 261.12
Membership fees collected	\$ 2,893.00	
<b>Total:</b>	<b>\$18,730.15</b>	<b>(\$18,500.39)</b>
2015 Net	\$229.76	

January 1st, 2015 Check book balance: \$6,064.62

December 17th, 2015 Check book balance: \$6,405.38

- b) Membership (Mary Hu): Membership list in the database is kept current with the receipt of membership dues paid and deposited on a timely manner. In the absence of other Board members, Mary was 'instructed' to help with buying, preparing party room and serving the food. Mary reported her embarrassment for the Board when there was a shortage of food at the Thanksgiving Party. So she wrote a '2015 Thanksgiving Party project Postmortem' and ask to include it in this Board meeting minutes. However, per Vivian that her decision was based on last year's event with 170 attendees versus this year's attendance was 255. Motion was made and seconded to include this "Postmortem" in the meeting minutes. Board members voted in favor except for Vivian who voted against.

- c) Activity (Stella Huang): 2016 February 7th, is Spring Festival celebration. Program is still in the planning stage and she hopes to present a program that is more entertaining. It was suggested that CHC pay for some outside performers. Discussion will continue at the next meeting.
- d) Spirit Magazine: Vivian: Submitted activities and schedules were approved by SCA lifestyle committee.

## 5. New Business

- a) 2016 CHC Board offers list for election meeting: It was brought to the attention of the members present, that CHC was in violation of the Community Lifestyle Committee's CCG&R and CHC by-laws. The CLC updated by-laws stated that "Generally, club officers are to be elected annually, effective on January 1st of the following year. No officer may serve more than 2 consecutive full one-year terms or one two-year term in the same office." Consequently, the proposed list for the 2016 board is in violation because the annual meeting was not held, and Vivian, our president, has been in the same office for the last two years. The other members, Mary Hu, Diane McGiffin, Stella Huang, and Claudette Peterson agreed to stay on for the next year. In order to keep our SCA charter, we need to have our required Membership meeting at which we will elect officers for vacated seats. A Nominating committee was formed with appointed members Mary Hu, Dorothy Yu, and Allen Dien. An Emergency General Membership meeting will be held on Dec 26 or 27, whenever a room is available.
- b) Spring Festival 2/07/2016 Stella Huang will be the committee chairperson
- c) Evaluation of November 22 Thanksgiving Party. This was addressed in the Membership report.
- d) MCG issue: Further discussion led to the board's decision not to accept the current PAC MCG as a CHC sponsored group. CHC will not be able to support their financial obligations.
- e) Other: Treasurer's workshop: Diane and Mary attended the SCA financial workshop. Explanation of the packet preparation was given and discussed. However Diane emphasized the fact in conclusion CHC will have more carry-over amount next year than allotted by SCA regulation, even though there was no immediate response from the Board. CHC treasurer, Diane, will give the annual financial report to SCA Lifestyle Committee on a scheduled day in January 2016.

Meeting adjourned at 10:45 am  
Submitted by Secretary Claudette Peterson