

SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, August 16, 2011 9:00 am - 12:00 pm
at Penn Room
Minutes

1. Meeting was called to order at 9:16 am
2. Quorum established with all members present.
3. Minutes of July 19, 2011 were approved.
4. Report from Chairpersons
 - a) Financial (Celia): General fund has \$5586.56; Goodwill fund is \$805. Together the total is \$6391.56. Mandarin class expense was \$73.90
 - b) Membership (Carin): Current membership is 355, with 2 new members to be added, giving a total of 357. Carin asked if the members who did not renew in 2011 needed to be deleted from the list. She will send out a reminder letter to those who did not renew but they will keep them on the distribution list until after Mid-Autumn Festival. Ticket purchase could influence renewal.
 - c) Activity/Program (Ta-tung)
See Mid-Autumn Festival report later.
 - d) Ad Hoc: Lizwu will inform Diane that the 14 inches Table Number holder was chosen.
 - e) LSC Meeting report (Peter & Kitty): They will be informed of the status of the 2012 CHC room request in September by Sunny Nelson.
5. Charlie Wong from ICCC was in attendance and presented the following to the board.
 - a) An invitation to attend the Centennial Double Tenth celebration.
 - b) A plan to pay tribute to Veterans with SCA Veterans' Club on November 20, at the Freedom Hall. He is asking CHC to provide sponsorship with a \$100 or \$200 donation.
 - c) ICCC would like to join with CHC in the Outreach Program for senior homes in the Henderson area.
Peter responded as follows:
On Item 1, he thanked Charlie for the invitation and said that he will find out which Board members would like to attend. He will then send him the names.
On item 2, he will put the item on the Agenda for the next CHC Board meeting for discussion.
On item 3, Peter asked Lizwu to contact Charlie later to obtain the details of his proposal. She will then report back to the board for consideration.
6. Unfinished Business
 - a) Equipment Requests: Greg Dryer reported that the cost would be over \$2,000 to install TV in the Movement Room in Liberty Center and therefore must wait

- for the SCA 2013 budget cycle to get approval for this item. Peter has written to Greg Dryer to pursue the option of donating the TV to SCA. Greg Dryer has not responded yet. It was suggested that we thank Dr. Luke and Mary Ma for sharing their TV with the Yuan Ji class at the Volunteers Appreciation Day.
- b) Support & expenses for CHC website after 2011: Jerry has agreed to continue to support the website with the condition that he will do contents update only. We will consolidate all inputs at the next meeting so we can submit to Jerry one update at this time. The Board also approved to reimburse Jerry the renewal fee for the next two years.
 - c) Mid-Autumn Festival Committee & Budget: Budget was already approved. Starting time will be 5:30 PM. Peter will give the welcome remarks, and will use the opportunity to inform members of the upcoming general election as well as the 2012 Spring Festival events. Dorothy Yu will be the MC, explaining the festival. Cut-off day for purchasing tickets will be one week before the event. Clean up after the celebration will be the responsibility of those who set up the decorations, which will be stored for use next year.
 - d) Plan for 2012 Spring Festival (Kitty): Diana Shen has volunteered to chair the program section. Volunteers for the other categories, such as food and decoration will be recruited by the new board.
 - e) Nominating Committee: Peter reported that the following members agreed to serve on the committee: Kitty Zee, Pearl Wong, Thomas Cheng and John Hsu. The Board approved.
 - f) Volunteers Appreciation Day Party Plan: Nov. 14 is the chosen day. Board needs to make a volunteer list. We will combine this event with Elections of the next year's board (10:30 am) and monthly Game Day. Peter will request an earlier time for the use of room, which is currently scheduled to begin at 1:00 PM.
 - g) Second Session of CHC Mandarin Chinese Beginner Conversation Class: Kitty reported that the session would be from SEP. 7th - NOV. 23. (12 wks) A token fee of \$10 will cover materials cost. Motion to offer the class was made by Lizwu; 2nd by Kitty. Motion passed.

7. New Business

- a) October Spirit write up: Lizwu will update to include Mandarin class offer, the Board Election as well as the Volunteers Appreciation Day on November 14.
- b) Room requests for 2012: Kitty submitted to Sunny Nelson on 8/1 at 12:01 AM.

8. Meeting was adjourned at 11:25 am.

Submitted by Claudette Peterson