

SCA Chinese Heritage Club  
Board of Directors Meeting  
Tuesday, April 19, 2012 2:00 p.m. – 5 p.m.  
Arlington Room, Anthem Center  
MINUTES

1. Meeting was called to order at 3:02 p.m.
2. All board members were present except Joseph Hsu. A quorum was established. Present also were members: Wang and Steve Wang.
3. Minutes of March 20, 2012: Correction were made and minutes were approved.
4. Because of Mandarin class schedule, board discussed the May Fair so that Vivian would be in time to teach the class.
  1. May Fair on Sunday, May 20 will start at 5 p.m. Vivian, Steve, Diana Shen, and Margaret will be planning the event.
    - a. Theme – It was decided that the theme will be the Dragon Boat Festival.
    - b. Potluck dinner & table assignment.
    - c. Ticket price will be \$5 per person (guest as well as member, voted on by the board) and budget should be limited only to the monies collected for the program. This is self-supported event. There will be about 30 tables and seating per table will be 8. Design presented by Vivian was selected and approved.
    - d. Table reservation from: Peter T presented the draft and the collaborated result will be posted in email to members. Table assignment will be made 10 days before May 20<sup>th</sup>.
    - e. Ticket selling dates will be Saturday, April 28<sup>th</sup>, and Monday, May 7<sup>th</sup>, in the Independence Hall from 11 a.m. to 12:30 p.m.
    - f. Utensils, ice cream and water will be provided
    - g. Entertainment program (Vivian, Margaret): There will be 2 MCs. Diana Shen will be in charge of the Karaoke and Margaret will give an overview of the program. Dinner is scheduled between 5 to 6 p.m.
      - Program print outs will be supplied by the team. (Diana Shen)
      - Games: Vivian has a plan.
      - Karaoke equipment will be provided by CHC teams and no more than 2 volunteer groups will be invited to participate.
      - Sound system: Diana Shen will oversee.
      - Prizes: Vivian will make this a fun activity.
    - h. Decoration (Steve Wang)
      - Table cloths, center piece, and other decorations will be made by each table group and the most created display will earn a prize if selected as the best. Doors will open for table decorations at 3:30 p.m. and judging will be at 4:30 p.m.
      - Table number holders: Diana has them in storage and will bring them.
      - Clean-up team: Steve and team will make sure ballroom is left in order.

- i. Announcement of May Potluck:
    - This will be provided on our Website. Members will be informed early by email so that they can select their table-mates.
    - Rehearsal will be held on May 14<sup>th</sup> from 10 a.m. to 1 p.m. with Carl Brunner in attendance.
5. Reports from Officers and Directors:
  - Financial (Peter Chin): A balance on April 19, 2012 was \$4,908.64 and a payment for water supplied for general meeting on March 26 of \$10.77 resulted in a total of \$4,897.87. Checking account has \$3,944.72; Goodwill Fund has \$789.23 and Petty Cash has \$163.92.
  - Membership & Communications (Peter Tu): There are 3 new members and about 65 members attended the general meeting. Surveys will be collated when Lizwu's group submits them. Peter will send the announcement for the May Fair to Joseph so that he can email the information to members.
  - Activity/Program (Grace): Previously, Folk dancers requested a rest period. Suzan is now in town and would like to teach until May. Grace will ask for reassignment of Movement Room, Grace also reported a request to CHC from Vikkie who wishes to volunteer. Peter will reply.
  - Ad Hoc (Diane): No report.
  - President/Vice-President's report: Peter Tu received an email re Neighborhood Watch meetings. The announcement is available to residents at the recreation centers and on Channel 99. No need to further inform to members.
6. Input from Activity Leaders and Members:
  - Mandarin Advanced & Beginners Classes: Kitty reported that the last class of the 12-week session for the Beginners' class will end today and tomorrow for the Advanced. There will be a break until May 9<sup>th</sup>.
  - "Heartfelt Thank You" to Tom Sulistio for a well-received presentation of a new approach to cancer treatment. Other health topic of interest is "Heart Disease in Women". A November CHC sponsorship for the Lifelong Learning Center presentation is a possibility.
7. Unfinished Business:
  - Mid-Autumn Festival Initial Planning (Lizwu): This will be discussed at the next meeting.
  - "What are we?" Having discussed this, the Board decided to cancel the event.
8. New Business:
  - Donation to Foundation Assisting Seniors: Motion to donate \$200 was made by Peter, seconded by Claudette, and a yes vote approved the motion.
  - Bronze Sponsorship for Golf Tournament to be discussed at next meeting.
9. Adjournment: Meeting adjournment at 4:23 p.m.

Submitted by Claudette Peterson.