

SCA Chinese Heritage Club  
Board of Directors Meeting  
Monday, November 18, 2013, 10:00 AM to 12:00 AM

1. Call to order: Meeting was call to order at 10:10 AM
2. Quorum was established with Peter Chin, HK Poon, Grace Liang, Claudette Peterson, Diane McGiffin and Stella So. Vivian Wang was absent. Also present Kitty Zee.
3. The Meeting Minutes of October 15, 2013 was approved.
4. Reports from Officers and Directors:
  - a. Financial:  
Claudette Peterson reported a balance of \$3,188.93 as of October 15, 2013.
  - b. Membership and Communication:  
HK Poon reported three new members joined CHC since October, which brings a total of 527. He will send out more e-mail with info on all upcoming events.
  - c. Activity/Program:  
Grace has finalized all the room reservations for year 2014 so as to make it easier for the new Board.
  - d. Ad Hoc:  
Diane has nothing to report.
5. Other Reports:
  - a. Spring Festival Up Date:  
Vivian reported through e-mail that she will call a committee meeting when she comes home in late November. She would like to have volunteers for the planning committee. Tickets will be sold before Dec. 15.
  - b. CHC phone book will be published in January 2014.
  - c. CHC has purchased a desk top computer. All info related to CHC will be centralized in this computer. She thanks the nominating committee for recruiting two new members to the Board.
  - d. Dr. Ho's Prostate Cancer Talk:  
The talk has been rescheduled for Dec. 15, at 1:00 PM at Independent Center.
6. New Business:
  - a. Dr. Eric Farbman Presentation on Parkinson's or Movement Disorder:  
Kitty Zee had brought in the posters which Medtronic Pharmaceutical supplies for the medical seminar to show to the Board. She feels that she might need to go to the Life Style Committee for their approval to use the poster. The seminar is scheduled for March 2, 2014.
  - b. New Board Member Assignments:  
The newly elected Board will have to wait for Vivian's return before they can decide on the assignments.
7. Annual Meeting Review:

The annual meeting had a great turn out and the nomination of the two new Board members was unanimous.  
The next Board Meeting will be Dec. 4, 2013 in Penn Room at Independence Center from 8:00 AM to 11:00 AM.
8. Adjournment: Meeting adjourned at 10:55 AM.

Submitted by Stella So