

**SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, May 19, 2015 9 a.m.
Penn Room- Independence Center
MINUTES**

1. Meeting was called to order at 9:10 a.m.
2. Quorum was established with the attendance of Vivian Wang, Diane McGiffin, Claudette Peterson, Mary Hu, and Stella Huang. HK Poon and Kitty Zee were absent. Present also was Lynn Poon.
3. Meeting Minutes of March 12 2015 was approved.
4. Reports from Directors
 - a. Financial (Diane McGiffin): Checkbook balance is \$4,580.08 after membership dues, bank charges, and web-site annual fee of \$113.95 adjustments were made. Savings account has \$590.57. Total in accounts is \$5,170.65.
 - b. Membership (Mary Hu): Membership list has been updated. When purchasing tickets for the Dragon Festival, the list will be available to verify member status.
 - c. Communication (HK Poon): absent
 - d. Activity (Stella Huang): Dragon Boat Festival, scheduled for June 20th, was discussed and the program is still being planned.
 - e. Spirit Magazine (Vivian/Kitty Zee): The board decided that leaders of the scheduled activities will be responsible for the description of their program for submission to the Spirit magazine. Kitty will help in these write-ups. Vivian will be the focal point who will manage the computer communications with Sheryl and the submissions to the Spirit. She will also inform the board members of the final product before publication.
5. New Business
 - a. Discussion of Change/Deadline/Procedure /Process guideline for CHC Spirit Articles resulted in the decision taken by the board and noted in the Spirit Magazine section.
 - b. Dragon Boat Festival program is being finalized. Ticket sale will be dates, 5/23 and 5/30.
 - c. May 15 CHC social Tea Party outing: Lynn reported that the members who attended, had a great time.
 - d. June 28 Medical talk will be publicized and members will be encouraged to attend.
 - e. Discuss any new issues: The annual donation of \$200.00 to SCA Foundation Assisting Seniors was approved.

Meeting adjourned at 10: 40 am.

Submitted by

Claudette Peterson, CHC Secretary