

SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, October 18, 2011 9:00 am - 12:00 pm
Penn Room
Minutes

1. Meeting was called to order at 9:09 am
2. Quorum was established with all members present. Joseph Hsu, a new member was introduced to the board.
3. Minutes of September 20, 2011 was approved.
4. Report from Chairpersons
 - Financial: Celia reported the following:

General fund	\$ 4,480.02
Goodwill	<u>\$ 789.00</u>
Total	\$ 5,269.02

With the Nov. 14 Election Day expense we will result in a \$5,000 carryover.
 - Membership:

Carin: Total members 372 with 1 renewal and 4 new members. One concern was that the LSC new guidelines require a two-year record of activities attendance. We were told that such a list was not required but the Club would benefit from keeping an informal record. Peter suggested that the activity leaders start to do that.
 - Activity/Program: Ta-tung will purchase pizza for 90 people for the Nov. 14th Election & volunteer appreciation day.

An agenda was planned.

 - Welcome and meet the Board members
 - Annual financial report
 - Business announcements
 - 'Thank you' to volunteers, performers, and group leaders.
 - General Election will be MC'd by the Nominations Committee leader with introduction of the members. Nominations from the floor for specific positions will be invited. Vote will be taken by show of hands.
 - Ad Hoc: (Lizwu) There is no addition to the November Spirit article.
 - President & Vice - President report (Peter & Kitty)
 - 2012 Room Request Summary: Peter got confirmations for all the requests. Lizwu asked that the Modern Dance Workshop on both Sundays and Wednesdays be changed to 8:30 to 10:30 am effective now.
 - At the Spring Festival event, dinner will be served after the performances. A "DJ" is need from 4 - 9 pm.
 - Kitty reported that the Second Session of CHC Mandarin Chinese Beginner Conversation Class is going well with the help of Margaret Meng. The session will end the day before Thanksgiving. Feed back from the class will be given at the Nov. 14th meeting. Next session will begin in January and other volunteers will be recruited.

- ICCC Double Ten Party: Everyone who attended expressed that they enjoyed the celebration. Peter will send a 'thank you' message for the board.
- Peter has conveyed to Charlie Wong, the board's decision not to donate to the Veteran's celebration.

5. Unfinished Business

- The subject of the TV donation to SCA will be on the agenda for the next P&G meeting on Nov. 8th. Kitty will attend. Peter diagrammed a possible method of TV attachment in the Movement Room.
- On website update, the following will be sent to Jerry Wang:
 - Update the write-up in HOME page.
 - Tai Chi entry will be omitted.
 - Mandarin class will be added.
 - Change Wellness activity to Weekly activities.
 - Charter Club Guidelines of SCA will be updated.

Jerry has confirmed that he will help with the website for another year.

- Program planning for 2012 Spring Festival:
Kitty has formed a Program Sub-committee with members Peter, Diane Shen, Margaret Meng and Steve Wang. The 'Year of the Dragon' celebration will start with a dragon theme through songs and dances. Talents within our membership will be used and the committee will build the program from proposals made by these groups.
- Volunteers Appreciation Day Party Plan: All should send to Peter the list of volunteers from the various activities.
- Health Forum & Dental Implant talk: Peter discussed with Dorothy Yu and they decided to cancel this year's Health Forum. There was no response from Thomas Cheng on the dental implant talk.
- Storage of CHC items: Mr Kuo has offered space in his garage. Lizwu and Celia will organize.
- Peter reported that C C Chen has graciously helped with the Chinese translation for the SCA resident.

6. New Business

- December Spirit write-up (All): Kitty will add Mandarin Class and send to Lizwu.
- Nomination for 2012 Board:
There are seven (7) nominees: President: Peter Tu; Vice-President: Kitty Zee; Secretary: Claudette Peterson; Treasurer: Gilles Brissette; Directors: Joseph Hsu; Grace Liang and Diane McGriffin. Candidates' bios should be sent to Carin by Oct. 25th for distribution to members before October 30.

7. Adjournment: 11:52 am

Recorded by Claudette Peterson