

**SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, June 18th, 2013, 9:00am – 1055am
Penn Room, Independence Center**

MINUTES

1. Meetings was called to order at 9:05am.
2. Members present: Peter Chin, Vivian Wang, Stella So, Grace Liang, HK Poon and Diane McGiffin. Claudette Peterson was not available. Also present was Kitty Zee.
3. Minutes of May 21st, 2013 meeting was approved with minor changes.
4. Reports from Officers and Directors:
 - a) Financial:

Copies of the financial reports were passed out to each Board Member by Stella So. Peter signed one check to reimburse HK for the rehearsal dinner and one to Claudette for CHC stamps.
Balance as of June 18th is \$3,415.04.
 - b) Membership & Communication:

HK reports that complaints were made by certain member about the Dragon Boat Festival. Stella had also received similar complains and suggestions .
 - c) Activity/Program:

Grace had reserved the Nelson Room for mahjong and other card Games as requested by members. English should be mandatory in all future programs.
 - d) Ad Hoc:

Diane had submitted all CHC activity information for the August publication of the Spirit.
 - e) Vice President: Vivian reports expenses for the Dragon Boat event:
 - \$97 - Fruits.
 - \$10 - Raffle tickets.
 - \$13 - Batteries.
 - \$35 - Stationery.
 - \$11 - Reimburse Steve Wong - cardboard for the dragon boats.
 - \$20 - Bottled water.
 - \$52 - Rehearsal lunch.
 - \$347 - Zongzi.

5. Other Reports:
 - a) Dragon Boat Festival.

HK thanked Tina and Edward for their Ballroom Dance performance, and, personally invited the Barber Shop Quartet to the celebration. Lynn might have more details on the expenses for the event. Vivian mentioned that the sound system was not up to par. She wonders if CHC would buy new equipment or approach SCA about this. Maybe Joe or Carl from the Performing Arts will be able to offer advise or assistance. Kitty mentioned that Jerry Wang, President of the Ballroom Dance Club, and, the first President of CHC has his own sound system, and, was the DJ for CHC parties in the past. Peter will check with him as well as with Sunny.
 - b) Joan Wong Chinese Brush Painting.

Class will start on July 11th. The Greene Room at Anthem Center will be available since the Mandarin Class is not in session during the month of July and August. Maximum capacity will be 20 students. If enough students are interested to continue after August, Kitty is willing to adjust the Mandarin Class schedule to extend this program till end of this year.
 - c) Colonoscopy Presentation:

HK's Medical Seminar will be on 6/23/2013 from 2pm to 4pm. He had flyers printed and will distribute them throughout the club houses. He needs a podium, microphones and 80 chairs. HK will bring cookies and Peter will bring bottle water.
6. New Business:
 - a) Karaoke/Dance for Sep. 15, 2013:

Board members voted 4 to 1 for canceling the event. One member abstained. Peter will email Liz Wu.
 - b) Picnic Assignments Oct. 13, 2013:

Vivian will be in charge of food.
Peter will coordinate games – mahjong, poker, bingo.
Theme will be Fall Fun Day or Monte Carlo Day
 - c) Nomination Committee:

The Nominating Committee requires ONE Board member and THREE non Board members. Vivian volunteered to chair this committee.
Diane, Grace, Peter and Stella will step down next year.
 - d) Service Award:

Peter passed out printed copies of the service award questionnaires for each Board member to ponder over and prepare to discuss at next meeting
7. Adjournment: Meeting adjourned at 10:55am.

Submitted by Stella So