

SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, February 15, 2011 9:00am-12:00pm at Penn Room
Minutes

1. Meeting was called to order at 9:05 am.
2. Quorum was met. All members were present: Celia Chang, Ta-tung Meng, Claudette Peterson, Carin Sung, Peter Tu, Lizwu Wu, and Kitty Zee.
3. Motion to approve Minutes of January 18 was made by Lizwu and 2nd by Celia. All approved.
Special Request: Grace Liang
4. Peter referred to the on-line voting to relinquish May 22 to ICCC to hold their Lin Lin Hong concert on that day. Further discussion verified the vote. It was noted that future votes would take place at board meetings. However, opinions can be shared online.

5. Report from Chairpersons:

- Financial (Celia): Spring Festival tickets = \$8,700.00 Raffle \$ 650.00
 Expenses = 6045.53 _Expense 450.00
 Profit \$ 2654.47 net \$ 200.00

Total profit = 2654.47 + \$200.00 = \$2854.47

General funds = \$6,386.42

Goodwill = 1,008.00

total \$7,391.42

- Membership (Carin): As of today, we have 320 members. To whom will Carin send email membership news? Discussion resulted in a motion by Claudette, 2nd by Kitty to send to ALL members (renewed or not renewed). This was approved.
- Activity/Program (Ta-tung): May Chinese Heritage Fair.
Discussion to follow.
Review of Spring Festival: we all agreed that the festival was a success.
A Survey to be used as a follow-up.
- Ad Hoc (Lizwu): Our list of club officers was submitted to LSC.
LSC Meeting report (Peter & Kitty): They learnt that PAC needed our help in promoting their club events. We might be able to assist via membership news.

6. Unfinished Business

- CHC Activities/Program Guidelines: Peter to clarify.
- Folk Dance Update (Grace Liang): 22 dancers of varying experience are participating. Grace was not comfortable leading the group with her limited knowledge and she suggested that someone with more folk dancing experience would do a better job leading. Board disagreed. Kitty will make contact for Grace attend the dance school. Grace stated that Suzan Chang will be back in March to help.
- April: Tao and Lau Tze talk (Ta-tung): There is concern that English be used in the lecture. However, the occasion will arise when the Native language is necessary to the context.
- May 29: This will be the selected replacement date for the Chinese Heritage Fair (mid-summer festival). A special celebration will be planned. Kitty will find someone to chair this event.
- Update Wellness Activities on our Web (Carin): Discussion postponed.
Move the 4th Monday Mahjong to 2nd Monday and start from 11:00am to 4:30am. (Celia): To be discussed at next meeting.
Mandarin Conversation Class: Format, Time, Place, Teacher, Budget, Public Announcements (All): Volunteers will be sought at the general meeting on Feb. 28th.

7. New Business

- Theresa Wang's Requests (All): The request to purchase musical instruments was not approved. Peter will email a reply to Theresa. The suggestion of a survey for membership feedback on the Spring Festival celebration will be presented at the Feb. 28th general meeting.
- Publication of Board meeting minutes on CHC website (Celia): Celia pointed out that other clubs do not publicize their minutes and especially the financial accounts. Board approved that minutes not be placed on website. Secretary will be responsible to store minutes on disc.
- Wave membership fee in 2012 (Lizwu): Board approved
- Volunteers for the Mid-Autumn Festival Committee & Budget (All): Postponed.
- Other CHC Activities Plans for 2011. (Ta-tung & All): Carin suggested that the program on Medicare be continued.
- Membership meeting on Feb.28 –
 - Club sponsored activities, evaluation of SF party, Spring Festival ticket sales & table assignment: (Lizwu & ALL): Peter presented a rough draft of the survey and asked for input online.
 - Volunteers to teach simple Mandarin conversation (Lizwu & All): Peter will ask membership for volunteers.

At the general meeting on Feb. 28th, volunteers and performers will be honored. Peter will address the members; Kitty will thank the performers and Ta-tung will thank the volunteers. Pizza will be served. Ta-tung will purchase pizza; Claudette will buy water and cookies.
- Volunteers Appreciation Day Party: To be discussed

Adjournment: 12:14 pm.