

**Chinese Heritage Club
Board Meeting Minutes
May 19th 2016 Thursday, 10:00 am
Bristol Room, Anthem Center**

- 1). Call to order: 10:00 am by HK
- 2). Members present: HK Poon, Diana McGiffin, Stella Huang, Mary Hu and Claudette Peterson, quorum established. Pearl Wong and Agnes Lee were absent. Others present: Dorothy Yu (Games Day activity & Ad Hoc Committee), Lynn Poon (Social Tea Party), David Chan (Medical Talk), Lizewu Wu and Reenie Wang (Chinese Modern Dance).

3). Minutes of April 21th 2016 Board meeting approved.

4). Reports from directors:

- Treasurer (Diane McGiffin):

As of March 31th: beginning check Book balance; \$6,529.43

Membership dues collected in April total: \$16.00.

4/17/2016 Social Tea Party – Picnic tickets sale total: \$25.00.

Social Tea Party expenses: \$784.67.

Printing 2016 Dragon Festival tickets & paper expense: \$19.72.

Checkbook balance on April 30th: \$5,766.04.

Saving account balance as of April 30th: \$590.97.

Pre-paid 2017 membership due: \$130.00.

- Membership (Mary Hu):

There were 13 new members / old members added to 2016 CHC membership roster after 2/28/2016. Need to print 20 extra copies of 2016 CHC directory with updates from two members.

- Activity (Stella Huang):

The Dragon Boat Festival party *preparation* is well underway. The program is all set. Ticket sale 5/19/16: 150+ tickets sold. After 2nd ticket sale on 5/21/16 completed, final number of guests and table/chair layout will be reported to Stella. Mary will print the party program sheet after Stella finalizes it. Stella has scheduled volunteers to handle food serving, party room setup and cleaning. The party will be held in the Ballroom, Anthem Center from 4:00 pm -10:00 pm on June 11th. James Fu will be handling the music and sound system. Dorothy Yu will be the MC.

- Communication (Agnes Lee):

Agnes will be out of town till mid June. Mary will submit update material for publication in the Spirit Magazine July issue for her. CHC sponsored Mandarin class will announce a course of teaching Hanyu Pinyin starting July 7, 2016.

- Vice President (Pearl Wong): absent.

5). Old Business

- a) The Mount Charleston day trip proposal is cancelled after the practicality assessment trip. Due to Lynn Poon's vacation conflict in August, Lizwu Wu has graciously committed to organize the 8/21 Social Tea party. Diane, Mary and Agnes will provide support to this project. Liz requested to extend the party time to 10am-6pm. HK will contact scheduling office.
- b) Dr. David Chan will be the speaker himself for the upcoming Medical Talk session originally scheduled for 6/19. HK will contact Lifestyle to reschedule to another date to avoid the conflict with father's day on 6/19.
- c) By-Laws review committee has finished the initial amendment draft for Board members to review. However further work on some of the language is still pending. Since two committee members are out of town, further discussion will be postponed to the Board meeting in June.
- d) We are still awaiting SCA TV Channel 99 Club promo/history project schedule arrangement notice.

6). New Business

- a) President HK will not be able to attend the June 8th 2016 CLC workshop. Treasurer Diane McGiffin will attend the workshop with Vice President Pearl Wong.

7). Executive session: (all other non board members were excused)

A special executive session regarding the club computer and certain club financial records was conducted with the participation of Joan Roth, CHC liaison to LifeStyle and Kathie Strombun, CLC liaison. (See appendix – Minutes of the special executive session of the 5/19/16 BOD meeting).

The minutes of the special executive session can be viewed on request. Please contact Board president HK Poon.

Meeting Adjournment: 11:40 am