

SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, June 28, 2011, 9:00am-12:00pm
Penn Room, Independence Center
MINUTES

1. Meeting was called to order at 9:15 am.
2. Members present: Peter Tu, Kitty Zee, Celia Chang, Ta-Tung Meng, Carin Sung and Lizwu Wu. Claudette Peterson was absent with excuse. Quorum was established by Peter. CHC member Bob Chang attended the meeting around 10:45AM.
3. Minutes of May 17, 2011 meeting were approved.
4. Report from Chairpersons:
 - a) Financial: Celia reported there is \$5,540.90 in general fund, and \$805.00 in Goodwill Fund, for a total of \$6345.90. For the Dragon Boat Festival, the expense is \$484.65, and the income from tickets and sale of tzung tze is \$158. CHC club subsidized \$326.65.
 - b) Membership (Carin): As of today, there are 343 members total. 9 new members, and 5 renew members were added last month.
 - c) Activity/Program (Ta-tung): Ta-tung asked for feedback from members regarding Dragon Boat festival. No negative feedback was received. It was generally agreed that it was a short and sweet event enjoyed by all attended.
 - d) Ad Hoc (Lizwu): Lizwu will be away July 22 to August 10. She will prepare September Spirit skeleton write up and Peter will submit it for her.
 - e) Chinese Conversation Class (Kitty): There are 32 students participating, and no withdraw so far. Students asked for Pinyin chart. Kitty has been preparing class materials and will graciously make the Pinyin chart for students. For the first phase of the program, we have conducted 9 classes with 3 more classes to go. Kitty will submit printing and other expenses to Celia. Board needs to decide how much to charge the students for the next phase. Since Margaret Meng is conducting the class most of the time, there is a need for more volunteers to share with Margaret. Carrie Chow is an excellent complement to Margaret.
 - f) SCA Club Presidents' Meeting (Peter): Peter attended the SCA Club presidents' meeting on June 24. A payment receipt book was distributed by SCA. Since there were many questions on how the book should be used and clubs are currently using their own payment receipts, it was suggested by Jean Capillupo (LSC liaison for CHC) that we hold off the use of this payment receipt book until further notice. Sunny Nielson passed out notice at the meeting stating that only club's president or the designated coordinating person can apply for club room usages, such as adding, changing or canceling requests. Ta-tung and Carin will work on an announcement email to convey this message to all CHC activity group leaders and copy to Sunny Nielson. Peter also reported that according to Jean Capillupo, clubs are not required to publish meeting minutes. However, club should make minutes available if members ask for them. Clubs are also not to share membership information with members other than the names.
 - g) Spring Festival/Chinese Lunar New Year celebration: Peter reported that Greg Dryer (SCA Activities Department) wanted to discuss with CHC and ICCC regarding celebration of Chinese New Year in 2012. It will be the year of dragon and Greg suggested February 4, 2012 as the date of the celebration. Peter asked the Board whether they would support his position when meeting with Greg that CHC will continue to hold its Spring Festival celebration with a strong Chinese heritage theme and with programs performed mostly by CHC members. CHC, however will support the SCA & ICCC's effort and perhaps help with certain aspect of the event. The Board concurred with Peter's position.

5. Unfinished Business

- a) Equipment Purchase: Peter reported there is only one request from the Yuan Ji Dance Group. The estimated cost is around \$450. It was the consensus of the Board that CHC does not want to own any equipment/costumes, etc. So, the next step is ask if SCA Activities Department is willing to purchase the equipment in question. If the answer is no, then CHC would propose to purchase the equipment and donate it to SCA for use by all clubs but CHC would have the first priority in using. Peter made a motion, and seconded by Kitty. Celia, Kitty, and Carin voted yes to the proposal, Ta-tung voted no, and Lizwu abstained. Motion was passed. Peter will take the next step of dialoguing with SCA activities/facilities department.
- b) CHC website 2012: Jerry Wang was contacted to continue to support our website. Jerry agrees to continue to support as long as there is no change of the website's format or design. CHC can only ask Jerry to do the final load (no changes back and forth). The Board voted to reimburse Jerry for the yearly domain expense. To facilitate Lizwu's negotiation with Jerry, the Board voted to allow Lizwu to commit an annual expenses up to \$100.
- c) September 10 Mid-Autumn Festival: Celia and Lizwu were asked by Peter to be the interim co-chair of this event until a chair is found. Theresa Wang, Leslie Hsu and Vivian Wang will be asked by Peter (one by one and in that order) to chair this event. If none of them accept, then Ta-tung will be in charge of the program.
- d) November Wellness Forum: Peter reported that in order for Tom Soulistio's children to come here to give a talk in 2012, we need to pick a date now and that seems not feasible. Peter will contact Dorothy Yu for this forum when Dorothy is completely recovered.
- e) Spring Festival 2012: Two dates are picked, January 21 or January 28. January 21 is the preferred date. Peter will send in room request. Peter also reported that in order not to rush everything, we need to start a committee now. Kitty volunteered to be the chair.
- f) Other CHC Activities Plans for 2011: Ta-tung reported that Raymond Yin (CHC member) and Huang Hsiau Shen (non-resident) both agreed to give a talk. A date needs to be picked and Ta-tung will contact Ray and Mr. Huang. Kitty suggested CHC book two talks from Daniel Yang for 2012.
- g) Nomination Committee for 2012 board: Carin suggested sending out invitation to members to volunteer on the NC, along with one board member.
- h) Volunteers Appreciation Day Party Plan: To be addressed at the next meeting.

6. New Business

- a) William Tong for senate: CHC member Bob Chang reported to the board that he would like to share this information with all Chinese here. Peter said it is best that Bob send out the information in his name using available SCA Chinese Community directory. In order for CHC to send out this information to its members, it has to make sure that it is information of interest to all the members and CHC must avoid the impression that it is endorsing the candidate.
- b) Performance Costumes: Peter reported that he talked to Grace Liang regarding the costumes, and Grace said that most participants would prefer to own their own costumes.

7. Meeting was adjourned at 11:37 am

Minutes was prepared by Lizwu Wu for Claudette Petersen
Next board meeting is July 19, Celia will not be available