

**SCA Chinese Heritage Club
Board of Directors Meeting
Wednesday, December 4, 2013**

1. Meeting was called to order at 8:05 a.m.
2. Quorum was established with the presence of all seven Board Members: Peter Chin, Vivian Wang, Grace Liang, HK Poon, Claudette Peterson, Diane McGiffin, Stella So, and CHC member, Kitty Zee. Also presence were two newly elected Board members, Yu Shih Chen and Stella Huang.
3. Peter moved to approve the Nov. 18, 2013 Board Meeting Minutes, seconded by Claudette. Minutes were approved as presented.
4. Reports from Officers and Directors:
 - a. Financial: Claudette reported a balance of \$3,625.98. With the increase in membership due from \$5.00/person to \$8.00/person or \$15.00/couple, she is expecting more money from membership renewals and new members which she does not have the chance to add up the total balance at this time.
 - b. Membership & Communication: HK mentioned that two couples do not want their phone numbers listed in the CHC phone book which he and Vivian have been working on. HK is still working on the numbers of renewals as well as new members. As for 2014, the first Medical Seminar is "Movement Disorder".
 - c. Activity/Program: Grace Liang had made room reservations for all CHC activities for 2014. This should make it easier for the 2014 CHC Board. She reminded the Board that if for any reasons that CHC does not need the room, it needs to notify Danielle of SCA so that the rooms can be released for other purposes.
 - d. Ad Hoc: Diane had sent the information on Dr. Ho's Prostate Cancer Seminar and CHC Spring Festival to Spirit.
5. Other Reports:
 - a. Spring Festival:

Vivian has contacted Vic's for the event. Menu and prices were discussed. She will meet with her planning committee to finalize the plan. She will design the tickets which will be on sale on January 4th and January 11th from 11:00 am to noon at the Independence Center. Her planning committee includes Lynn Poon, Stella Huang and Diane McGiffin. Stella Huang had plans for four to five performances. The Mandarin class will sing. There will be games, raffle drawings and prizes. She plans on hiring a DJ for the dances. She has bought a computer so that all CHC files will be stored in this computer. HK and herself will be using it.
 - b. Dr. Ho's Prostate Cancer Talk:

HK Poon showed members the flyers that he had printed out and they will be distributed at the three club houses. Peter will bring bottle waters.
6. New Business:
 - a. Medical Seminar confirmed on March 2, 2014 (1 p.m. – 3 p.m.)

Dr. Eric Farbman's Presentation on "Movement Disorder".
Medtronic Pharmaceutical's Presentation on "Treatment on Parkinson's Disease & Essential Tremor".
Refreshment compliments of Medtronic.

Kitty, accompanied by Vivian, will attend the next Lifestyle Workshop at 1 p.m. on January 10th, 2014 to request for approval to extend invitation to all SCA residents, as well as permission to display posters at all three SCA Centers.

- b. More Information Meetings: HK is hoping to have an information forum on EYE Exams and St. Rose Hospital's resources, facilities and availability.
- c. New Board Members Assignment:

Vivian Wang	President
Yu Shih Chen	Vice President & Ad Hoc
Claudette Peterson	Secretary and Treasurer
HK Poon	Communications / Membership
Stella Huang	Activities / Programs

7. Annual Meeting Review

CHC had four information seminars which had good attendance, our Out Reach Programs had performed for the nearby assisted living and nursing homes. The Mandarin Class had successfully recruited new teachers and students. Our new Vice President, Yu Shih Chen will have a new curriculum for next year's Mandarin classes. Peter thanks all the Board members for their hard work and supports. All in all, it has been a good year.

8. Adjournment

Meeting was adjourned at 9:40 am.

Submitted by Stella So