

SCA Chinese Heritage Club  
Board of Directors Meeting  
January 18, 2011  
Minutes

Call to Order

Peter Tu, President, called the meeting to order at 9:15am. Before starting the meeting, Peter formally welcomed his board members, especially the returning members, Celia, Carin, Lizwu and Ta-tung. He expressed how fortunate he was to be able to work with such dedicated people. His goal: "One Big Fun Family", enriching the lives of all by sharing our Chinese heritage.

Attendance

All board members were present: Celia Chang, Claudette Peterson, Carin Sung, Ta-tung Meng, Lizwu Wu, and Kitty Zee. A quorum was established.

Approval of December 21 Minutes

Motion to approve made by Celia and seconded by Ta-Tung. Board approved the minutes.

Report from Chairpersons:

Financial

Celia reported that the sum of membership dues (\$1,545.00) and ticket sales (\$8,235.00) and carry over balance from year 2010 (\$1,699.56) gave a total of \$11,479.56 in the general fund. Celia mentioned that the SCA board will be reviewing year 2010 CHC financial records on February 23rd. Peter and past president Jerry Wang will attend the meeting and present to the SCA board CHC By-Laws.

Membership

Carin reported that there are 311 paid members for 2011. Many members renewed when they purchased Spring Festival tickets.

Activity/Program:

*Spring Festival:*

- *Ticket Sales* (Celia/Lizwu): Most tables are filled with 8 or 9 settings. 2 guests are on waiting list.
- *Food* (Ta-tung): Catering Company now has necessary insurance which would cover SCA. Menu Dishes have been finalized. Snacks will be placed on dining tables. Table covering will be white; decorators can now choose their colors.
- *Program* (Kitty): Dress Rehearsals are scheduled.  
Approval of 2 dinner tickets to be awarded to the MCG group.  
Green Valley did not make a donation and M Resort and South Point will not send guests.

Morgan Shen's donations will be used for door prizes.

Good Will funds were approved for up to 14 invited guests.

- *Table Seating* (Celia & Lizwu): All members and guests are assigned seats: only waiting for the VIP list: there are 2 guest on waiting list.
- *Channel 99 Interview*: Ta-Tung will do the interview and Kitty will direct Channel 99 recording of the Spring Festival event.

### Ad Hoc

Lizwu had nothing to report at this time.

### Miscellaneous

LSC Meeting: Kitty reported that the committee wanted to remind all clubs to keep a record of attendance at all activity. The form to use will be made available to leaders of the various groups.

### Unfinished Business

CHC Activities/Program Guidelines: Board will discuss these at the next meeting.

### New Business

1. Officers' responsibilities (Peter): These are covered in the By-Laws.

In addition, certain tasks need to be assigned.

- President(Peter) & Vice President(Kitty) to attend SCA Board and LSC meetings and encourage club members to also attend; to give CHC News Release; to be CHC public relations persons.
- Secretary (Claudette) to prepare Monthly meeting agenda with president; check CHC mailbox weekly.
- Ad Hoc (Lizwu) to write and submit CHC article to Spirit; Update Web page with Jerry.
- Activities (Ta-Tung) to interface with SCA Activities Director.
- Membership (Carin) will plan membership drives, be responsible for membership communications.
- Treasurer (Celia) will collect membership dues.

2. The following items will be discussed at next meeting.

- April: Tao and Lau Tze talk volunteered by Bin (Ta-tung)
- May Chinese Heritage Fair, yes or no? (Ta-tung)
- Sept. August Moon Festival, yes or no? (Ta-tung)

3. Co-sponsor with ICCC for Li Hung Lin's music ensemble on May 21: Decision made to help advertise the event but not co-sponsor due to demands of CHC upcoming activities.

4. March Spirit is due week of Jan. 24. Lizwu will update the contact persons of scheduled activities.

5. Update Wellness Activities on our Web (Carin): later discussion.

6. Support for SCA Healthy Living program (Peter): SCA board member Ann Smith invited members to participate in this free screening program (blood pressure, body mass, etc) held in the Green Room every Monday from 1 to 4 pm. Carin will inform members.
7. Folk Dance slots: will discuss at next meeting but will hold room usage.
8. We will continue 2<sup>nd</sup> Monday monthly activity from 1:30pm to 4:00pm.
9. Celia suggested move the 4<sup>th</sup> Monday Mahjong to 2nd Monday and start from 11:00am to 4:30am. Do not change yet.
10. We will hold membership meeting on Feb. 17<sup>th</sup> to discuss club sponsored activities, and to evaluate the Spring Festival party. Lunch will be provided at 12 noon and the general meeting will start at 1 pm.
11. We need volunteers to teach simple Mandarin conversation, etc. (Lizwu): discuss at next meeting.
12. CHC Tai Chi Kung Fu Fan to perform at ICCCC 2/19 Party (Lizwu): Board approved.
13. 2011 Mah-Jong Coordinator: We thank Mary Fowler for a good job done. Ta-Tung will ask Meng-Sun Chen to fill this post.

Adjournment:

Meeting adjourned at 12:22 pm

Submitted by Claudette Peterson