

SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, February 19, 2013, 9:00 AM to 11:00 AM
Liberty Center
Meeting Minutes

1. Meeting was called to order at 9:09am.
2. Quorum was established. All seven board members were present. Also present were Lynn Poon, Kitty Zee, and Thomas Cheng.
3. Minutes of January 8, 2013 meeting was approved.
4. Reports from Officers and Directors
 - a. Financial: Claudette Peterson reported a balance of \$2,731.41. Peter Chin mentioned that for tax purposes, we should keep our balance under 15% of our prior year expenses by year end.
 - b. Spring Festival: Peter Chin will send out "Thank You" notes to all of the groups that performed at the Spring Festival. Outside performances added greater variety to the festivities. Bingo was considered too long, but sales of the bingo cards helped to defray some of the costs. Jerry Wang and Celia Chang posted photos of the event on the CHC website.
 - c. Membership & Communications: H.K. Poon reported seven new CHC members and 16 renewals.
 - d. Activity/Program: H.K. Poon reported that the following new seminars have been scheduled:
 - Chinese brush painting on 03/24/13, 2:00pm-5:00pm – Vivian Wang will print out flyers and have them placed in the three clubhouses. Grace Liang will find out what equipment is needed (projector, etc.) and what is available for this seminar. Diane, Grace, and Vivian have offered to bring cookies, and Peter will bring bottled water. Lynn is considering bringing hot drinks (coffee, tea).
 - Colonoscopy seminar on 06/23/13, 2:00pm-5:00pm
 - Prostate cancer seminar on 09/22/13, 2:00pm-5:00pm
 - Diabetes and hypertension on 12/08/13, 2:00pm-5:00pm
 - e. Ad Hoc: Diane McGriffin has already submitted the Spring Festival info and other CHC news to Spirit for publication.
5. President & Vice-President's report:
 - a. Mandarin Advanced & Beginners Classes: Kitty Zee has recruited more teachers for both advanced and beginner's classes. There will not be any classes during the months of July and August, as many residents will be out on vacation. For teacher's appreciation, the students bought lunch from China Tango for all of the teachers and their spouses. Peter suggests nominating Kitty Zee to be Good Will Ambassador for the SCA Out Reach Program.
 - b. LifeStyle Committee Officers Breakfast: Peter Chin, Claudette Peterson, Vivian Wang, and Grace Liang attended this breakfast on January 18. Jim Long, President of SCA spoke.
 - c. New SCA mailbox list: Peter Chin has updated the mailbox access list with 5 CHC board members (the maximum allowed).
6. Other Reports
 - a. Round-Robin Mahjongg Tournament: The tournament will be on February 28. Agnes Lee has volunteered to be in charge of food. Joseph Hsu will be the contact person.
 - b. Dragon Boat Festival for 2013: Lynn Poon and Vivian Wang will be in charge of the festival, to be held on June 9. Lynn is considering a comedic skit featuring a makeshift dragon boat race as part of the program, but this is just a tentative plan right now. The meal will be either a buffet or a potluck, but Lynn will confirm with Danielle exactly what our options are. For a buffet with three hors d'oeuvres, the cost would be \$12.00/person. For five items, the cost would be \$15.00/person. Peter would like to see a budget for this event.
 - c. Chinese Folk Dance: Grace Liang would like to thank all of the dancers who performed for the assisted living residents, who greatly appreciated the performance. Susan Chang will have a 10-day workshop on Tibetan Dancing (schedule is TBD).
 - d. Health Enhancement: Thomas Cheng reported that there are about 50 attendees for the Health Enhancement class, but not all attend every session. He was very appreciative of Grace scheduling the room for him for Monday (2:00pm-4:00pm), Wednesday (2:00pm-4:00pm), and Friday (3:00pm-5:00pm). CC Chan has been helping with the class.
7. New Business
Suggestions for Coordinators for Mid-Autumn Festival: Dorothy Yu will be asked to be the coordinator and Peter will invite her to the March board meeting.
8. Adjournment: 10:45am

Submitted by Stella So