

**SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, September 15, 2015 9:00 a.m.
Independence Center – Penn Room
MINUTES**

1. Meeting was called to order at 9 am.
2. Present were board members Vivian Wang, Diane McGiffin, Stella Huang, Kitty Zee, and Mary Hu. HK Poon, Claudette Peterson were out of town.
3. Approval was given for Meeting Minutes of August 17, 2015.
4. Reports from Directors:
 - a. Financial (Diane McGiffin): Checking balance at the end of August, total in Checking account is \$6,173.01, and a balance of \$590.77 in Savings account.
 - b. Membership (Mary Hu): New members' data has been updated in Membership database and CHC distribution list.
 - c. Vice President (HK Poon) and Secretary (C. Peterson): Absent.
 - d. 9/6 Medical Talk was well attended by SCA and CHC members.
 - e. Activity (Stella Huang): Moon Festival program details planned.
 - f. Spirit Magazine (Vivian Wang): Articles are in place.
5. New Business:
 - a. A letter from CHC to all members to encourage volunteers and helping hands have been prepared, and it will be sent out to all CHC members after the meeting.
 - b. Identified detail to-do action items regarding to the 9/25 Moon Festival party preparation.
 - c. Kick around ideas for the next event – Thanksgiving Turkey Dinner Social party on 11/20/2015.

Meeting adjourned at 10:30 pm

Submitted by Mary Hu for Secretary Claudette Peterson