

**SCA Chinese Heritage Club
Board of Directors Meeting
Tuesday, October 20, 2015 9:00 a.m.
Independence Center – Penn Room
MINUTES**

1. Meeting was called to Order at 9:10AM
2. Quorum was established with all board members present except excused members, HK Poon and Kitty Zee. Member Lyn Poon was present.
3. Approval of the Minutes of Sept. 15, 2015 was given.
4. Reports from Directors
 - a) Financial (Diane McGiffin): Checking account balance as of August 31 was \$6,173.01. Expenses for the Moon Festival celebration was \$2,498.33 and total ticket sale was \$2,225.00. Member dues collected in September is \$113. Savings account has \$590.79, making the current total balance of \$5,583.47.
 - b) Membership (Mary Hu): New residents who join CHC on and after October 1st, 2015, will be considered to have paid membership fees for the year 2016.
 - c) Communication (Kitty Zee): Kitty was absent. Vivian will send to all activity leaders, the approved 2016 Schedule.
 - d) Activity: (Vivian Wang and Stella Huang) Discussion by all present centered on the preparation for the Thanksgiving Party to be held on Sunday, November 22. Plans will be made final at the next board meeting, November 17.
 - e) Spirit Magazine (Vivian Wang) There is no new activity to be posted in the December Spirit. Some good pictures of the Moon Festival celebration could be submitted, but must be of publishing quality. There is need for a volunteer who is a good photographer.
5. New Business
 - a) Evaluation of Moon Festival Party: Most members enjoyed and appreciated the celebration event that our many volunteers succeeded to produce. Thank you all.

- b) Response to the “Open letter to CHC members for more volunteers.”
Three volunteers responded to our President’s appeal for help. Thank you and it is hoped that more will come forward to share the work as help will be needed for upcoming events
- c) Discuss “Donation to Senior Foundation”: The Foundation’s presentation to our club not long ago, illustrated the numerous ways that they help our SCA residents. The board members recognize the club’s need and a donation of \$200 will be made.
- d) 2015 CHC board members resignation letters. Board accepted the resignation of HK Poon and Kitty Zee as 2016 board members. Thanks for the many years you have served our club.
- e) 2016 CHC new board member: Since this is not an election year, the board welcomes Grace Liang as a member of the 2016 Board.
- f) Discuss November Thanksgiving Party 11/22 Sunday: Ticket design was made by Vivian and was board approved. Ticket sale will start this weekend and will be announced. Cost is \$5 per member; \$10 per non- member.
- g) Discuss any new issues: None.

Submitted by secretary, Claudette Peterson.