

SCA Chinese Heritage Club
Pre-inaugural Board of Directors
Minutes for Meeting of December 11, 2009

Call to Order

Pre-inaugural President Jerry Wang called the meeting to order at 9:00AM.

Attendance

Jean Chen
Ta-Tung Meng
Tom Sulistio
Carin Sung
Jerry Wang
Lizwu Wu

Absence with excuse

Celia Chang

Interim Board Member Pearl Wong Spoke

Since Pearl Wong was invited by Lizwu Wu to attend this meeting, she came and asked Jerry for floor time. Jerry granted Pearl one hour to speak. Pearl gave chronological order of how CHC came about since March 2009 and the history between ICCC and CHC. Pearl said that Kitty Zee (from the interim board) will compile a book that contains all email communications, etc. between the Ad Hoc team and other parties. This book will be presented to the new CHC board on Dec. 15, the general meeting time.

Jerry wants to know whether there is evidence that LSC or the Board has said anything about we are educational only. Lizwu said that she has email from SCA board member Ann Small that indicated so.

Jerry also read CHC's purpose statement; he asked the board if there is anything in this statement that would prohibit CHC to do anything? Lizwu answered NO, and told the board that our legal consultant spent hours to come up with that sentence and he will not let anyone to change that sentence.

Lizwu asked about how to determine a quorum of board meeting. Jerry said a quorum is defined that it shall consist of the members in attendance. The president can break a tie vote if the board attendance is in even number. Tom reminded the board that Roberts Rules of Order shall govern at all meetings.

Tom showed the board the Resident Handbook & Phone Directory of SCA. On page 11, under Management Structure, the Board of Directors is the body that set the policies and procedures of our Community Association. The RMI COMMUNITY MANAGEMENT CO and COMMUNITY ASSOCIATION MANAGER by contract with SCA are given the task to implement policies and procedures of the GOVERNING BOARD.

Discussions of DUPLICATION regarding Yuan Chi dance exercise, Chinese folk dance, group dance by Tom, Carin and Jean. Jean now understood that since ICCC had been given the approval from LSC for these activities, when the newly formed CHC was trying to seek permission from LSC the same programs under different names the LSC decided that they will table and discuss these requests in March of 2010. Lizwu said many of the Clubs at SCA are having parties to celebrate Christmas in December, why CHC is not allowed to have party to celebrate Chinese New Year even if ICCC also celebrates Chinese New Year's party at a different date. Questions were raised regarding rooms at the fitness center that were approved by LSC but were not used and occupied. The board felt that room request policies by LSC need to be examined, so that fairness to all clubs' request can be addressed.

Jerry discussed Fitness director Meg Poulson's recent email to Lizwu regarding restrictive use of fitness/aerobic rooms. Jerry asked what are the issues in her email that we need to address. Lizwu said, one is Duplication (with existing paid class), second is Liability, and third is free classes with volunteer group leaders.

Jerry said once the Duplication issue is resolved, the other two should become no issues. Tom explained volunteering in SCA for any activities, since it is free of charge, there is no monetary contract involved between the volunteer group leader, the participants, and SCA, therefore, the liability should not be an issue. Jerry did not agree completely and Jerry wants Lizwu to ask our legal consultant. When Lizwu is writing this minute, she got an answer back from our legal consultant via email saying that his volunteer service to help CHC chartered is complete, and he is moving on to other more pressing business and that he can no longer service CHC.

Tom pointed out that all club room requests were weighed by their previous year's usage plus how many members a club has. Since CHC is a new club, there is no previous year's usage record, we probably need to start membership drive and recruit more members. Ta-tung Meng said we either change us or go along with them.

Board of Directors' Job Function

Both Carin (membership director) and Jean (activities/programs director) will revise their job functions and submit to the next board meeting.

Room Usage

Jerry reported all approved room requested:

Monthly Board Meetings: 3rd Tuesday 9:AM – 12 Noon (Penn Room)
Monthly Membership Meetings 2nd Monday 1:00PM – 4:30PM (Nelson Room)
4th Monday 11:00AM – 4:30PM (Nelson Room)
Spring Festival Grand Ballroom (need to request a date)
Weekly Longevity Practice Thursday 7:00PM – 9:00Pm (Penn Room)

The Jan. 11th membership meeting was confirmed in Arlington and Bistrol rooms.
Jean will plan this monthly (Jan. 11th) activity and other monthly activities, since it is at different rooms.

Other Discussions

- Guest Policy: Jerry stressed that guest policies must be enforced. Non-club members and non-resident guests are allowed 5 times a year to participate club's routine activities.
- Spring Festival: Jean will ask some volunteers about possible programs and room decorations. The board will vote to have this event or not and if so, Jean will assign sub-committee.
- Website design and Club Finance will be tabled to be discussed at next board meeting.
- Protocols: need to assign one person.
- Club checking accounts: the board decided to use 4 signatures, the president, vice president, treasurer and secretary.
- Jean brought samples of CHC logo to show to Jerry.

Next Meeting

The next meeting will be held on Tuesday, December 15th after 9AM General Meeting in the Penn room of Independence Hall.

Adjournment

Meeting was adjourned at noon.

Minutes recorded and prepared by Lizwu Wu

Approved by Jerry Wang