

**SCA Chinese Heritage Club
Board of Directors Meeting
Thursday, March 12, 2015 @4:30 p.m.
Greene Room- Anthem Center
MINUTES**

1. Meeting was called to order at 4:30 p.m.
2. Quorum is established with presence of board members Vivian Wang, HK Poon, Diane McGiffin, Claudette Peterson, Mary Hu, and Kitty Zee. Absent was Stella Huang. Lynn Poon was in attendance.
3. Meeting Minutes of February 17 2015 was approved.
4. Reports from Directors:
 - a. Financial - Diane McGiffin: Check book balance as of 1/31/2015 was \$6,670.62; Spring Festival tickets had a total of \$9,407.00. Sum of all is \$16,499.62. Expenses for Spring Festival and medical talks were \$11,922.59, leaving a checking balance of \$4,577.03. Saving balance remains at \$590.57.
 - b. Membership - Mary Hu: Past due notices will be sent out this month.
 - c. Communication - HK Poon: He complimented the band members of 'The Wave' for their generous performances at our CHC events. CHC members have enjoyed their music.
 - d. Activity - Stella Huang: Stella and Lynn will coordinate the dragon Boat Festival.
 - e. Spirit Magazine Kitty Zee: Deadline for Spirit articles are due a month before publishing.
5. New Business
 - a. Discuss Change/Dead line/Procedure /Process guideline for CHC Spirit Articles: It was decided that CHC articles for the Spirit will be sent to all board members for approval before submitting.
 - b. Discuss Monthly Social Tea Party Policy: We will continue to accept the offer of the Wave to provide the music and a budget of \$100 be provided for each event, (Tea Party and Medical Talks). Non-members will be charged a participation fee to each Tea party.
 - c. April 26 Tea Party will be held in the Delaware room. Plans are in place. May 15th CHC Social Tea Party will be a picnic in the Sunset Park from 10:00 to 12:00 at the Cottonwood Ramada. Members will receive more information via email.
 - d. June 20 Saturday Dragon Boat Festival Coordinators will be Stella and Lynn. Food offering was discussed. Tickets sale date will be announced.
 - e. Discuss any new issues: Participating in the Coffee shop in Anthem was discussed. No decision was made.
 - f. Vivian released two room reservations due to cancellation of the scheduled meetings: March 17. Penn room (CHC board meeting) and March 29 Liberty Center (Tea Party).
6. Adjournment: Meeting was adjourned at 5:45 pm.