

**SCA Chinese Heritage Club  
Board of Directors Meeting  
November 16, 2015 Monday, 9:00 am  
At 2346 Sandstone Cliffs  
Minutes**

1. Meeting was called to order at 9 am.
2. Present were board members Vivian, Diane, Mary, Grace and Lynn, Stella and Claudette was not available. H.K Poon and Kitty Zee have resigned their Board duties due to personal reasons. Welcome Grace Liang step up to join the board.
3. Approval was given for Meeting Minutes of October 20, 2015.
4. Reports from Directors:
  - a) Financial (Diane McGiffin): Membership dues collected in October was \$53.00. Donation to The Foundation Assisting Seniors was \$200.00. As of the end of October, the total Checking account balance was \$4,845.68 and the saving account balance was \$590.82.
  - b) Membership (Mary Hu): New members' data has been updated in Membership database and CHC distribution list accordingly.
  - c) Grace Liang will be responsible for the Spirit Magazine monthly update.
  - d) Activity (Stella Huang): 2016 New Year's Party planning has begun.
  - e) Spirit Magazine: Articles are in place.
5. New Business:
  - a) An important announcement letter from CHC President and the board was prepared to all members to address 1) CHC 2016 Board changes, 2) Official notices, 3) CHC Annual Membership Fee, 4) 2016 Schedule of Events, 5) 2016 Chinese New Year. It was approved by all board members and be sent out to all CHC members after the meeting.
  - b) Next event is Thanksgiving Turkey Dinner Social Party on 11/22/2015. It is in final preparation mode. Expect total 250 members and guests at the party.
  - c) Current PAC MCG group leader Margaret requested to bring the group joining CHC effective from 1/1/2016, details still need to be worked out before it becomes official.
  - d) The last Medical Talk for 2015 is scheduled on 12/6/2015, the announcement will be sent out soon. Vivian will take care submitting the request for the facility and room set up.
  - e) There will be a Club Treasurer's Workshop scheduled on 12/2/2015 9:00 am in the Delaware Room in Anthem Center, President Vivian will be out of town, so Diane and Mary will represent CHC to attend this workshop.
  - f) This year's SCA Holiday Club Fair is schedule on 12/5/2016 at Anthem Center from 9:00 am to noon. CHC has signed up to participate, all in town board members will help.

Meeting adjourned at 10:30 pm

Submitted by Mary Hu for Secretary Claudette Peterson